

Madrasa Al-Ikhlās

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Information for Parents

“He Grants wisdom to whom he pleases; and he to whom wisdom is granted indeed receives a benefit overflowing. But none will grasp the message except men of understanding.”

يُؤْتِي الْحِكْمَةَ مَنْ يَشَاءُ وَمَنْ يُؤْتَ الْحِكْمَةَ فَقَدْ أُوتِيَ خَيْرًا كَثِيرًا وَمَا يَذَّكَّرُ إِلَّا أُولُو الْأَلْبَابِ

Quran: 2:269

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About Us

Creating Beacons of Light and Rahmatu-lil'alameen.

Madrasa Al-Ikhlas is an innovative madrasa located in central Cambridge.

We put our students' wellbeing at the heart of everything we do. Seeking islamic knowledge is an obligation upon every Muslim, male and female and the duty upon each Muslim to provide a proper islamic education for their child. As a community, we share that responsibility to improve our children's learning experience, so not only do we offer high-quality education, but a rich variety of resources and character development activities too.

Our doors are open to students from all backgrounds.

We are heavily invested in developing good characters, creating ambassadors of our Beloved Prophet Muhammad (PBUH) and Rahmatul-lil'Alameen; mercy to all humanity (mankind and all that exists).

Please do not hesitate to reach out with your questions and remember to visit our social media pages and website, which provide updates on a regular basis, for you to check out our activities, programs and learn more about our madrasa and to experience the difference we make.

Jazakum Allahu khairan katheer

Sheikh Ali Omar
Head of Education
Madras Al-Ikhlas

Abdul Kayum Arain
Chief Executive Officer (CEO) and Trustee
Cambridge Muslim Trust

Our Team

At Masdrasa Al-Ikhlās we are loving, caring, dedicated, and always striving to offer the best education and experience to our next generation.

All teachers are monitored and reviewed on a regular basis to ensure teaching is of a high standard. We ensure that all our staff are fully equipped with the best resources required to aid our students' learning.

All our team have:

1. been DBS checked.
2. completed Safeguarding Children training with Cambridge Safeguarding Team.
3. regular training for professional development.
4. qualified sufficiently to teach at Madrasa Al-Ikhlās.
5. been tested with recitation of the Quran, abiding by rules of tajweed.
6. adequate Islamic knowledge to teach.
7. graduated as hafiz of Quran.

Annual Plan

A year at Madrasa Al-Ikhlās begins in January and concludes in December. During August, we provide a variety of activities such as Islamic videos, games, stories, fun trips, arts and crafts and much more.

In accordance with Quran/Qaida recitation, each student is given the blessing to progress at their own rate according to their development and ability. Please see below for brief guidance as to what we follow and implement with Quran and Qaida studies.

Safar Qaidah

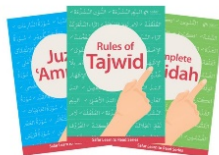


Guidelines for parents with a child as a student on Safar Qaidah:

At Madrasa Al-Ikhlās, significant importance is given to the correct recitation of the Quran. It is essential for students to receive help and support at home to assist them with homework.

The first stage is learning to read the Arabic script via teaching of the Arabic alphabet and following the rules of basic pronunciation using the text known as the Qaida. Each student will receive a minimum of one page at a time, progressing onto two to three pages, depending on their individual ability.

A student may complete the Qaidah, on average, between six months to a year depending on attendance and the amount practised at home. This estimate is given according to a child considered to be at a medium to a high-achieving level.



After completion of the Safar Qaida, students are tested. A pass result permits the student to progress onto reading Juz 'Amma and then to begin reciting the Quran. At this stage, students are required to be fluent, confident reciters in order to move on to the Quran.

Juz 'Amma

Larger surahs (chapters) - at least one minimum given at a time.
Shorter surahs - at least two minimum given at a time.

Quran

On completion of Juz 'Amma students' progress to the Quran.

1. Students either move onto the Nadhrah Program (recitation) or the Hifz Program (memorisation).
2. Hifz class will begin with Juz 'Amma and continue until the whole Quran has been memorized.

Nadhrah - reading

The Nadhrah Program starting from Surah Fatiha to Surah Naas, results in fluent reading of the whole Quran.

1. One lesson is recited to the teacher.
2. One is given for homework to recite.
3. Once students return to read to the teacher, they will read the following rukuh which comes after their homework rukuh.

Hifz - memorisation

Students will memorise Juz 'Amma and various du'as every week. Starting from Surah Naas and finishing at Surah Duha, they will continue until the whole Quran has been memorized and depending on individual ability.

Emphasis is placed on the high quality of recitation instead of quantity. The Hifz classes will include one-to-one sessions with the teacher. Students are tested after every surah to check for errors and their progress is tracked throughout the year.

Islamic Studies and Assessment

Our focus is not only to develop islamic manners and character in our students, but to teach many different and important aspects of Islam, such as:

- fiqh - islamic jurisprudence; the rules and practices we follow in Islam.
- aqedah - learning and understanding islamic beliefs.
- seerah - the biography of the Prophet Muhammad, peace be upon him, and its relevance.
- islamic history - spanning the lives of all the previous Prophets as well as major events of importance.
- adhab - Islamic manners and etiquette essential to a moral and rewarding life.

The contemporary applications and implications of these topics are explored and explained in detail, in addition to covering classical knowledge. Consequently, the approach of islamic studies at Madrasa Al-Ikhlas, is one which holds relevance to our students in their everyday lives.

Our aim is to develop our students into upright and knowledgeable Muslims who will be a source of benefit to themselves, their families, and the wider community. In addition, through our teachings, we ensure children understand how to respect and have tolerance of others, as well as respect for the rule of law. We encourage pupils to take an active part in the community at large such that they feel equipped and ready to enter society.

Junior classes have formal tests every three months for their lessons. Infants are similarly tested, though on an annual basis. Assessments for basic memorisation and daily lessons can be seen on the student's memorisation and lesson records in the class files and may be requested at any time.

Teachers set targets for each student and aim to maximise their potential, thereby enabling them to meet the required standard. Feedback to parents is provided through parent-teacher consultation meetings and written homework sheets are sent home regularly.

If you have any concerns or questions about your child's progress, you are more than welcome to visit the Head of Education.

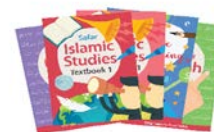
Islamic Studies classes will run on Thursdays

INFANTS (School year 1 to 6, starting at age 6 - 10)

At Madrasa Al-Ikhlas the Safar Islamic studies syllabus is used. It focuses on key aspects that have been specifically developed for infants. Elements from all core subjects are covered in this book: Quranic stories, Islamic tenets of faith ('Aqidah), religious rulings (Fiqh) and major episodes from the life of Prophet Muhammad, as well as areas of personal development, in an age-appropriate manner. We intend to develop a fully equipped library and set of media files consisting of a wide range of books and resources to nurture and aid the learning of our infants.

JUNIORS (Year 7 and above, age 11 - 18)

Safar Islamic Studies series is used to teach our junior students aged 10 plus. Students' progress is assessed after each module, at which point they sit an external exam, developed by the scholars at Safar and ISyllabus.



Each session throughout the week will also include learning of essential ad'iat (dua /supplications) and short surahs by heart. Students are tested on these the following day.

Why Use Safar Studies Textbooks

CUMULATIVE KNOWLEDGE

The series aims to cumulatively build children's essential Islamic knowledge, cultivate their good character, and instil consciousness of Allah subhanahu wa t'ala.

CORE SUBJECTS

Elements from all core subjects are covered in this book: Quranic stories, Islamic tenets of faith (aqedah), religious rulings (fiqh) and major episodes from the life of Prophet Muhammad, peace be upon him, as well as, in an age-appropriate manner, areas of personal development.

EXTENSIVE REFERENCES

All textbooks contain extensive references from the Quran and A'Hadith and this provides the basis on which all the material for the stories is built.

FULLY ILLUSTRATED

The full colour and illustrated editions have been developed to ensure that it is enjoyable for children as well as being comprehensive and reliable.

CLEAR LESSONS

Special attention has been given to ensure that the content is not only relevant to children but that the lessons and morals are also comprehensible and engaging for each age category.

CUMULATIVE LEARNING PATH

All books in the series follow a cumulative learning path; and a solid practical knowledge base is built before theoretical concepts are added and expanded upon.

SCHEMES OF WORK

Each textbook comes with schemes of work and has a workbook with two tiers of assessment, based on Bloom's Taxonomy of learning objectives.

PRACTICAL LESSONS

Practical lessons have been clearly marked to ensure that different learning modes are utilised during teaching

CLEAR THEMES

To ensure gradual and logical progression, textbook lessons have been grouped into themes as well as containing Safar's own week structures.

REINFORCED LEARNING

Central elements, such as God consciousness and manners are constantly revisited throughout the series to ensure broadening of knowledge as well as reinforcing learning.

REVISION

All the textbooks contain sections dedicated to core revision as well as revising key concepts and content from the previous year.

Arabic will be taught separately, however during the Quran lessons, key words will be taught to enable a broader understanding of the Quran lesson. It is envisaged we will begin with the 300 most common words in the Quran.

At the end of the academic year an overall result is produced and provided to parents.

Certificates and achievements are awarded during our annual awards evening.

Guidelines for Tajweed

Beginners (Year 7 and above – starting at age 12/13)

Two rules of tajweed will be taught once a month on Thursdays during the Islamic Studies class.

All beginners follow the 'Read and Repeat' procedure which is simply listening to the class teacher and repeating their lesson daily. As students' progress through the Qaida, new letters, the harakaat, the makhaarij and new rules are introduced **verbally**.



Once a student has completed the Safar Qaida, they will then progress onto the Juz 'Amma and then the Quran. Whilst reciting the Juz 'Amma with the teacher, tajweed rules will be implemented within the recitation in three steps as stated below. The class teacher will ensure when the student recites their lesson, that each rule is implemented and recorded, ensuring they eventually work through the all the steps until the student can independently recite the Quran with full tajweed, Insh'Allah.

When teachers listen to the Quran lesson, it is essential that the student is tested on certain ayahs daily and questioned about the tajweed rule implemented. In this way, the student's recitation is tested in addition to the tajweed rules.

The Prophet (Peace be upon him) said that

"it is better for you to come to the masjid and learn or recite two verses of the Quran than getting two camels(for free); three verses are better than getting three camels; four verses are better than getting four camels; and [so on and so forth] for every number of verses a camel (for free)."

(Muslim: 803)

Disciplinary Procedure

At Madrasa Al-Ikhlas, we try our best to improve our character by following our rules. These are:



Respectful students are vital to the smooth running of our madrasa.

Pupils found disrespecting any rules and/or not adhering to them, will be subject to the following staged procedure:

1. A verbal or written warning.
2. A two-week suspension from the madrasa.
3. Expulsion from our madrasa.

Aggressive behavior, verbal abuse, or any form of bullying towards pupils or teachers will not be tolerated under any circumstances.

If a parent wishes to make a complaint regarding any aspect related to the madrasa, they should follow the Madrasa Al-Ikhlas Complaints Policy or contact the Head Teacher to arrange a meeting for discussion of concerns.

Madrasa Al-Ikhlas reserves the right to exclude any student disrupting the class or breaching any madrasa policy

Classes

At Madrasa Al-Ikhlās we have a wide range of classes to suit our next generation's needs. Madrasa Al-Ikhlās is an innovative Madrasa that operates four days a week in order to enhance learning and balance to our next generation's life with school and other activities which they may wish to pursue.

Whilst at present we are not able to cater for students with special needs, though we hope to do so, once the specialist resource requirement is found.

Time Table

Days			
Mon	Tues	Wed	
Qaida, Juz' Ama, Quran and Hifz			
Times			
5.15* pm to 7.15 pm			
<i>* Note: Times may vary with Salaah times</i>			
Days			
Thurs			
Islamic Studies and Duas			

Parental Support

Parental support is a must at Madrasa Al-Ikhlās. We strongly believe that educating our next generation does not lay solely on the shoulders of the madrasa. In fact, we both work together as a team to support and educate the next generation. Therefore, it is essential to provide a supportive learning environment at home for children.

How do I support my child at home?

It is straightforward to support your child at home. Each student at Madrasa Al-Ikhlās has a homework book which the teacher uses for each session.

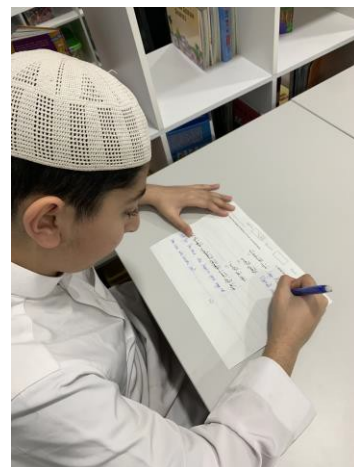
Simply check the homework sheet and carry out what is stated on the sheet.

Remember to sign it to confirm it has been completed.

We also recommend keeping in regular contact with the class teacher to ensure all is going well at our madrasa.

The most important element in a child's education is the example set by those around them; a child simply does what he or she sees.

So parents, please remember that if **you** ignore the teachings imparted in Madrasa Al-Ikhlās, children that attend the madrasa become confused and eventually discard such teachings.



Uniform and Hygiene

Parents must ensure that their child arrives at the madrasa well-presented and clean, in a state of wudhu (ablution) and wearing the recommended dress code.



Girls to wear:

1. White head scarf
2. jilbab (loose outer garment).



Boys to wear:

1. White jubbah (thobe)

Fees and Payment

We believe no child should be excluded from receiving a high standard of education, so our fees and discount options, reflect this.

Understanding fees

Madrasa Annual fees are £600 per child. This can be paid in one £600 payment or two £300 payment or four £150 payments or twelve £50 payments. Payment is made by Standing order / direct debit only. For those choosing to by by installments, the Full payment of £600 must be made regardless of Payment Term, Madrasa holidays or non attendance.

Madrasa fees workout at £3.50 per Daily Session over school calendar.

Payment is made by Standing order /direct debit only. We do not accept cash or cheque payments.

Standard registration fee without discount

A non-refundable registration for a single child is **£50**, which includes the initial required books and a bag for the student.

The BankAccountdetails areas follows.

Account Name: - Cambridge Muslim Trust

Bank: - LLOYDS BANK

Sort Code: - 30-13-55

Account number: - 40085460

Please make payment for the admission/Books fee and the Madrasa fees separately to help us identify them. Please also include the Surname and first name as reference. This is a Business Account

Financial difficulty

If you are experiencing difficulties and would like to enroll your child/children, please contact us to discuss how we can help.

Frequently asked questions

Q: Can I get a discount if I have more children registering or attending madrasa?

A: No, sorry we are unable to give a further discount than has already been offered.

Q: Do we have to pay holiday fees?

A: Yearly fees are £600, so we divided £600 by payment option to make it easy for you. This means, that even if there are holidays, you will still be paying £600 a Year for each child.

Q: If my child will be absent due to holiday or illness, do I still have to pay fees?

A: Yes, absence from madrasa for ANY reason, requires continuing payments to secure your child's place.

We reserve the right to remove your child to offer the place to another on the waiting list.

Alternatively, you may remove your child to avoid further payments during absence, however, places are not guaranteed. You will need to re-apply and pay to re-register and join the waiting list until a place becomes available.

Absence and Lateness

Punctuality is the key at Madrasa Al-Ikhlās. Parents must ensure children arrive on time.

We appreciate the tiring day our students have at school, however, regular lateness or absence without prior notification, is taken seriously and may result in the loss of a place at the madrasa. Remember, lateness not only disrupts other students, but it also reduces valuable lesson time.

Planned absences must be approved in advance with the Head Teacher and failure to do so may result in disciplinary action.

Pupils who are absent for five consecutive days without notification will have their admission reconsidered.

Parents or guardians are responsible for accompanying their child to the madrasa, collecting them from outside after class and endeavoring to be at the masjid five minutes before the end of session.

Photography

At Madrasa Al-Ikhlās, we recognise photography as a useful tool. It is employed routinely, for things such as record keeping, displays, presenting teachers' lessons and the children's work.

Occasionally, photographs are used for the press and other promotional purposes. We understand the wishes of parents taking photographs and/or videos of their children participating in Madrasa Al-Ikhlās events.

For further information please refer to the Madrasa Al-Ikhlās Photography Policy.

Holidays

Madrasa runs during the School Term Time. Over and above that Madrasa AL-Ikhlās will be on holiday during All bank holidays, the Last Ten day of Ramadan and the days of Eid-UI-Fitr and Three days of Eid UI-Adha

Classes will only be canceled under exceptional circumstances. Any canceled classes will be made up via reduced holidays.

Home Time

Students are supervised by their class teachers until they are collected by parents.

Polite request to parents: Parents are expected to collect their child on time.

A single yellow line operates outside Masjid Al-Ikhlās with free parking only after 5pm.

Please be kind and respectful to our neighbours when arriving and leaving.

